Appendix A
KILSYTH COMMUNITY CHURCH
Application Form for Workers with Children & Young People
CONFIDENTIAL

KILSYTH COMMUNITY CHURCH is responsible for approving and monitoring all workers with children and young people. Every worker, or prospective worker, should complete this form, which will be checked by the Child Safety Coordinator and retained in a locked cabinet in the church office. It is confidential and will be seen only by the CSC, administrator and the leader of the ministry.

FULL NAME:

……..
MAIDEN or FORMER NAME: …… ……**DATE OF BIRTH.** ……/……/…….
HOME ADDRESS: **PLACE OF BIRTH** ……
……..
…….. ……...

TELEPHONE: (Day) …….. (Evening) ……..…….

How long have you lived at the above address? …….

If less than twelve months, please give your previous address
……..

PREVIOUS CLUB(S): attended with dates
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.....……

MEDICAL CONDITIONS:
Do you suffer from any prolonged medical condition(s) requiring medication?
(If YES, please give details)
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EXPERIENCE OF WORKING WITH CHILDREN & YOUNG PEOPLE:
Please give details of previous experience of work with children or young people
(continue on separate sheet if necessary).

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RELEVANT QUALIFICATIONS & TRAINING:
Please give details of any relevant qualifications or training
(continue on separate sheet if necessary).

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REFERENCES:
Please give the name, address, and position of 2 people, not related to you, who have known you for at least 2 years, one of whom should not be attending KILSYTH COMMUNITY CHURCH.

1. ……..……
……..……

2. ……..……
……..……

CRIMINAL CONVICTIONS:
All volunteers and other staff working with children, young people and vulnerable adults are required to be checked by Disclosure Scotland for any criminal convictions which might disqualify them from such work. The following questions relate to this.

Have you ever been convicted of a criminal offence, or are you at present the subject of criminal charges? **YES/NO**
If **YES**, what was the nature of the offence(s)?

NATURE OF OFFENCE **DATE OF CONVICTION** **COURT WHERE CONVICTED**

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NOTE:
This post is exempt from the provision of Sect 4(11) of the Rehabilitation of Offenders Act, 1914, by virtue of the Rehabilitation of Offenders Act, 1974 (Exemptions) Order, 1975, and you are therefore not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act.

Failure to disclose such convictions will result in the immediate withdrawal of approval to work with children, young people or vulnerable adults within the Club.

DECLARATION

I declare that I have answered the questions above truthfully and understand that this information will be submitted to Disclosure Scotland for checking of any criminal convictions.

Signed: ……Name (in Block Capitals):…….....

Date: ……/……../……..